

# TANDEM TOES

## POLICIES AND PROCEDURES

### Payment of Fees:

Tuition must be paid by the first class each month. Tuition fees are non-refundable. Tandem Toes does not pro-rate tuition.

### Cancelled Classes:

Classes with less than five students may be cancelled or rescheduled at Tandem Toes discretion.

### Extreme Weather or unexpected Interruption of Classes:

If the Tandem Toes must cancel classes due to extreme weather or events beyond our control such as power outages, the missed lessons will be rescheduled. No refunds for lessons missed due these reasons will be given.

### Substitutions:

Tandem Toes reserves the right to provide a substitute teacher if the regularly scheduled teacher is ill or otherwise unable to teach classes. If a teacher is ill and the school cannot arrange a substitute any missed classes will be made-up.

### Missed Lessons and Make-Up lessons:

Absolutely no make-up lessons will be given for missed lessons unless absence is due to serious illness. No refunds or prorated tuition are given for missed classes.

### Dress Code:

Girls - pink leotard with skirt, leather or canvas ballet shoes, convertible ballet pink tights, and hair up in a bun or similar style

Boys - athletic style black pant or shorts, white t-shirt, white socks, white leather or canvas ballet shoes

### Parent's Responsibility to be aware of Dates and Events:

It is the responsibility of the parent to be aware of all activities, such as viewing days, or performances. Tandem Toes will pass out flyers and send Newsletters via email. It is the parent's responsibility to regularly check emails to ensure they are informed. It is the responsibility of the parents or adult students to inform the Tandem Toes of any address, telephone, or email address change.

Care of Students: Tandem Toes is not responsible for providing before or after class care for the students. Students are not to be left at the studio for excessive time before or after classes. Please be prompt when picking up your child.

Photo Release: Tandem Toes is hereby granted permission to take photographs of the students to use in brochures, web sites, posters, advertisements and other promotional materials.

Liability Release Form

I understand that there are risks of physical injury associated with, arising out of and inherent to the activity of dance. In recognition of this acknowledged risk of injury, I knowingly and voluntarily waive all right and/ or causes of action of any kind, including any and all claims of negligence arising as a result of such activity from which liability could accrue to Tandem Toes, it's officers, agents, employees, instructors, subsidiaries, parent corporations, and all affiliated entities (hereinafter collectively referred to as "Tandem Toes").

I hereby agree to release Tandem Toes and hold Salt City Studio harmless of all liability, and hereby acknowledge that I knowingly and voluntarily assume full responsibility for all risks of physical injury arising out of active participation in dance on behalf of the participant.

I am aware that this is a release of liability and an acknowledgement of my voluntary and knowing assumption of the risk of injury. I have signed this document voluntarily and of my own free will in exchange for the privilege of participation.

I also give Tandem Toes permission to use my child's picture in or on any form of advertisement for Salt City Studio or a Salt City Studio affiliated event.

If I am a minor, my parent and / or legal guardian has also signed this document releasing Tandem Toes from any and all such liability described above and has acknowledged that I am knowingly and voluntarily assuming all risks of injury inherent to this activity.

The participant has my permission to participate in Salt City Studio. I warrant the below information is complete and correct. I further release Salt City Studio of all liabilities associated with my child's attendance at Salt City Studio.

My signature verifies that I have read this waiver and agree and accept its contents.

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Parent/ Guardian Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Participant's Name

\_\_\_\_\_

Date